



GENERAL WELFARE Document

Wavepower 2024 is Swim England's safeguarding policy and procedures document. Wavepower helps swimming and aquatic clubs create positive and enjoyable environment and provides comprehensive information in one place for everyone involved in aquatics.

Everton Swimming Association (ESA) are committed to adopting Wavepower to ensure we safeguard children and adults in line with current legislation, regulations and guidance. The management for safeguarding is not the sole responsibility of any one person at club, county, regional or national level.

ESA's welfare officers are all members first point of contact to raise child or adult safeguarding concerns or questions.

Welfare officers – **Lucy Harte and Stephen Williamson**

Contact details for welfare officers– welfareesa@evertonsa.org.uk

We will respond to your email as soon as we can.

You can also speak to us if you would prefer.

As your welfare officers we will:

- Be your first point of contact for children and adults within ESA who have a safeguarding or welfare concern
- ensure that ESA is adopting and implementing the various safeguarding activities, which are necessary for it to demonstrate its duty of care to members. This includes raising awareness of and implementing Wavepower
- assisting ESA to put plans in place for child and adult safeguarding when we need to
- ensure that all safeguarding incidents are correctly referred and reported in accordance with Wavepower
- investigate to conclusion all welfare complaints raised to ESA
- act independently and in the best interests of any child or adult at ESA.
- ensuring that relevant ESA Members, volunteers and staff have a Disclosure and Barring Service (DBS) check if appropriate and the opportunity to access appropriate safeguarding training, including updates.
- ensure that Wavepower procedures for the safe recruitment of staff and volunteers are followed
- know our local and national safeguarding partners including statutory agencies



- ensuring ESA has Codes of Conduct in place for staff, volunteers, coaches, competitors and parents/guardians
- ensuring confidentiality is maintained and information is only shared on a 'need-to-know' basis
- reporting to (where appropriate) and advising ESA's committee or management on issues of safeguarding
- if a conflict of interest arises we will seek advice from Swim England

Please note these important changes to Wavepower 2024:

1. Wavepower 2024 now includes an adult safeguarding policy
2. Use of a mobile phone or device in a changing area is prohibited during ESA sessions. Please see code of conduct and behaviour protocols
3. Anyone who holds a role in ESA that requires safeguarding training needs to complete the Swim England safeguarding course. Other courses are only valid until their expiry
4. It is now mandatory to follow Swim England's safe recruitment processes for paid roles
5. It is mandatory that the welfare officer is independent, ie not related to or in a close relationship with the chair/owner/proprietor, or any coach or swim teacher of the organisation they are the welfare officer for

Parents and carers must not use phones in the changing rooms. Please remind children who have phones that they must also adhere to these rules to keep everyone safe except in the case of need to call emergency services.

We are not allowed to take photographic equipment to view children swimming including during galas. Club officials may take photographs and videos for use on:

Newsletters

Promotion of courses

Spond – eg news from competitions